



Security

Data Protection Officer

Department: Legal



Role

We are looking for a Data Protection Specialist (DP Specialist) to support our business and manage privacy in an international legal & data protection team supporting eight jurisdictions. To effectively fill this task, you should:

- ◆ Be commercially driven with a can-do attitude;
- ◆ Have a degree in law – Bachelors is required, Masters is a bonus;
- ◆ Have Experience as compliance officer and/or a data protection officer;
- ◆ Be computer literate - using standard MS Office applications is a must; experience with Atlassian – JIRA and Confluence is a bonus. General IT knowledge is a big bonus;
- ◆ Speak fluent English (oral and written).



Requirements

- Operate a compliance monitoring process;
- Support supplier management processes from legal / privacy streams;
- Support project teams and change management processes to ensure privacy by design;
- Maintain records, reports and MI relating to data protection compliance monitoring and data breaches;
- Analyse data & MI and to identify trends and propose mitigations;
- Support and cooperate with the DPO and Legal Director in performance of everyday tasks;
- Handling data protection complaints and supporting the process of data subjects rights handling and maintain their record.

Trimite aplicatia sau recomandarile tale, pe adresa: cariere@provident.ro

* specifica in subiectul email-ului pozitia pentru care aplici